

Small improvement trial planning template

Plan one authorised trial. Use consistent measures and check unintended effects. Record what would support keeping, changing or stopping the trial.

Plan the trial

Problem and improvement option

Trial question and intended result

Scope period and approval

Owner and conditions for pausing

Comparison measure and definition

Other effects and changed conditions

Review and decide

What happened and evidence source

Comparison and limitations

Feedback and unintended effects

Decision to keep adjust or stop

Decision maker reason and date

Next action ownership and review

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