

Small change test planning checklist

Connect tests to expected behaviour. Use fictional inputs in a suitable practice environment and record evidence and gaps.

Plan the checks

Change requirement and version

Environment reviewer and date

Mark C for complete, W for work needed or N for not applicable.

Status	Check
	Requirement and expected behaviour clear
	Normal case defined
	Relevant missing or invalid input cases included
	Affected existing behaviour considered
	Starting state and test data recorded
	Fictional or authorised inputs used
	Expected result written before test
	Observed result and version recorded
	Failures and important gaps reviewed
	Readiness decision and owner recorded

Record results and gaps

Case expected result and observed result

Failure evidence or coverage gap

Next action owner and review

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