

Design decision evidence record

Record one design choice, its alternatives and evidence. Keep uncertainty visible and set a useful review trigger.

Describe the choice

Decision and affected user task

Context constraints and decision owner

Option one and practical effect

Option two and practical effect

Evidence references in authorised locations

Observation and interpretation distinction

Decide and review

Chosen option and reason

Trade offs and accessibility questions

Missing evidence and limitations

Action and responsible person

Review trigger and date

Decision record location

Original RDE practice aid. Personal and internal organisational adaptation permitted with Jefferson Otonbara Imgbi author credit retained. Keep restricted information in authorised systems. Use fictional examples. Do not enter passwords, recovery codes or restricted information in this document.